
Thesis Presentation and Review for TTi Specialist Diploma

One-Day Session No. 110

FOR WHOM INTENDED This session is intended for everyone who has completed the requirements for a [TTi Specialist Diploma](#), including the preparation of a first draft of the thesis.

OBJECTIVES This session is the final step in earning the TTi Specialist Diploma. It is the opportunity for the Specialist Diploma candidate to complete and present the thesis and verbally describe the activities covered. In addition to providing guidance and feedback in the thesis preparation process, this session provides an environment free from distraction, making it possible for the candidate to complete the thesis without the delays or postponements that might otherwise occur.

THESIS PREPARATION GUIDELINES The thesis must describe a practical activity, directly related to the subject area studied and personally accomplished by the participant. Please note that the candidate should not select for the thesis either commercial or defense related activities which may be considered sensitive or secret. During the period leading up to the completion of the experience and training phases of the program, the participant will select the appropriate project and begin to keep relevant notes, results, photographs etc. as basic material for the thesis.

TTi will provide detailed thesis format guidelines to all candidates. The format of the thesis is prescribed and must include the following: Description of Activity, Objective of Activity, Date of Activity, Location, Procedures, Equipment used, Standards, Specifications, Results, Theory and Conclusions.

PREPARING FOR THE SESSION Prior to attending this session, the candidate must:

1. gather together the material to be included in the thesis
2. discuss its subject matter, format and layout with TTi staff
3. prepare a first draft of the thesis

Candidates must bring to the review session:

1. Description of practical experience (48 months of practical experience are required prior to award of a diploma)
2. Copy of candidate's résumé
3. Listing of TTi courses taken, with dates successfully completed
4. A signed letter from a representative of the candidate's employer, confirming 48 months of practical experience
5. The draft thesis and supporting materials

DURING THE SESSION This one-day session will be scheduled to meet the requirements and mutual convenience of the candidate and TTi's staff. At the review session, each portion of the thesis will be reviewed and the candidate will make an oral presentation of the rationale and procedure followed in accomplishing the task described.

It will be an opportunity for the candidate to demonstrate the depth of knowledge gained in the subject matter covered during the Specialist Diploma program. By going through this process, the candidates have a better understanding of the technical requirements and rationale associated with the various tasks encountered back at the organization's facility. This session will be a confidence builder, so that when provided the opportunity, the specialist will be better prepared to undertake more responsibility in performing assigned tasks.

The candidate will discuss the impact of the various TTi courses on the task described and how the knowledge gained was of practical use at the candidate's facility. Since the task covered by the thesis may have been undertaken by the candidate prior to completing the training phase of the program, discussion will focus on whether the task should have been done differently.

After the thesis presentation, the candidate will make modifications and corrections as required, at TTi's facility, prior to final submission and acceptance of the thesis.

This session will also provide the student with the opportunity of discussing any outstanding topics that may need additional clarification. The student will be encouraged to bring up for discussion a topic from work that perhaps TTi personnel can provide some input towards solving. This one-day experience will assist the candidate in becoming a mentor or facilitator for other TTi Specialist Diploma candidates at his or her facility.

DIPLOMA, CEUs On successful completion of the review, the candidate will receive the TTi Specialist Diploma in the appropriate category covered by the student's continuing education program. 0.7 Continuing Education Units (CEUs) will also be awarded.

SESSION FEE Training Plus points earned throughout the seven-course Specialist Diploma Program may be applied towards attending this Thesis Presentation and Review session #110, at no charge. Where the Training Plus points have been applied elsewhere, the session fee is \$500.00. When combined with attendance at another TTi course, the fee will be \$250.00.



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